



American
University
Center of
Provence

HEAD ADMISSIONS OFFICE
19, cours des Arts-et-Métiers
13100 Aix-en-Provence - France

Tel: (33) 442.38.42.38
Fax: (33) 442.38.95.66
E-mail: info@aucp.org

www.aucp.org

Refund Policy Tuition and Fees

Non-refundable fees:

Application fee \$50 (payment by check) / €40 (on-line payment)
Confirmation Deposit \$500

WITHDRAWAL

PRIOR TO ATTENDANCE

Thirty days or fewer before the established Saturday arrival date for the onset of the semester:
100% of tuition* and fees are reimbursed to the student and/or paying institution, minus a \$200 administrative fee

Fifteen days or fewer before the established Saturday arrival date for the onset of the semester:
100% of tuition* and fees are reimbursed to the student and/or paying institution, minus \$1000, in the form of an \$800 penalty and a \$200 administrative fee.

SEMESTER IN PROGRESS

Medical Issues

Should a student be obliged to leave the program for health issues which medically prohibit his/her continued participation:

A pro-rata reimbursement of tuition* and housing fees will be accorded, minus \$2700, in the form of a \$2000 tuition, a \$500 housing placement fee, and a \$200 administrative fee.

Personal Issues

Should a student choose to leave the program for personal or family issues:

During the first two weeks of classes: 60% of tuition* and 75% of housing fees are refunded.

During the second two weeks: 40% of tuition* and 60% of housing fees are refunded.

After the fourth week of class: no tuition is refunded, a pro-rata refund of housing fees is accorded, minus \$2000.

DISMISSAL

Should a student be dismissed from the program for disciplinary reasons relative to the non-respect of the all-French language speaking commitment subsequent to a first (verbal) and a second (written) warning, no refunds of tuition or housing fees are accorded.

Should a student be dismissed from the program for disciplinary reasons regarding alcohol or drug related incidents, no refunds of tuition or housing fees are accorded.

*Minus the non-refundable \$500 Confirmation Deposit